

Committee(s):	Date(s):
Health and Wellbeing Board - For Information	18 July 2014
Subject:	Public
Pharmaceutical Needs Assessment draft delivery plan	
Report of:	For Information
Director of Public Health	
Summary	
<ul style="list-style-type: none"> • The Health & Wellbeing Board has a statutory obligation to produce a Pharmaceutical Needs Assessment (PNA) by 1 April 2015. • A PNA contains information about local need, current community pharmacy services and gaps in provision. • The PNA will be used by NHS England to commission future pharmacy services in the borough. The information contained in the PNA will also inform the commissioning plans of City of London Corporation, LB Hackney and City & Hackney CCG. • The process involves a statutory public consultation period of 60 days. • This paper proposes a plan for delivery of the PNA within the prescribed timeframe. 	
Recommendation(s)	
Members are asked to:	
<ul style="list-style-type: none"> • approve the draft delivery plan 	

Main Report

Background

1. Pharmaceutical Needs Assessments (PNAs) are used by the NHS, Clinical Commissioning Groups and local authorities to commission community pharmacy and related services. NHS England is responsible for making decisions on applications to open new pharmacies and dispensing appliance contractor premises; the PNA document informs these decisions at local level.
2. The Health and Social Care Act 2012 transferred responsibility for developing and updating PNAs to Health and Wellbeing Boards. The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for producing PNAs.¹

¹¹ <http://www.dh.gov.uk/health/2013/02/pharmaceutical-services-regulations>

3. Hackney and the City's Health and Wellbeing Boards (HWBBs) have a statutory responsibility to produce a revised Pharmaceutical Needs Assessment (PNA) for the local area by 1 April 2015. The last PNA was produced by the former PCT in April 2011.
4. Each HWB is required to produce its own individual PNA: therefore, the process will be conducted jointly with Hackney (as much of the work will be similar for both areas) but separate assessments for each area will be carried out and presented side-by-side.
5. This paper outlines the requirements for the production of a revised PNA and a proposed plan for delivery.

Proposed Delivery Plan

Information requirements

6. The PNA will collate and analyse the following information in order to assess the adequacy of existing services and identify any gaps to meet current and future need:
 - socio-demographic characteristics of the local population (current and forecast)
 - geographical mapping of pharmacies across localities
 - description of existing pharmacy services
 - nationally commissioned (by NHS England) services – 'essential' (dispensing, health advice, self-care support), 'advanced' (e.g. Medicines Use Reviews) and 'enhanced' services (e.g. out-of-hours services)
 - locally commissioned services, including public health services (e.g. smoking cessation and weight management)
 - description of other relevant services that may impact on local need (e.g. GP dispensing, services in neighbouring HWBB areas).
7. Feedback from individual community pharmacists and the public (residents and workers) is also essential in determining the effectiveness of current provision in meeting local health and wellbeing needs.
8. It is important that the PNA is aligned with and informed by other local plans, strategies and needs analysis, including City & Hackney's Health and Wellbeing Profile (the local Joint Strategic Needs Assessment) and the JSNA City Supplement.

Stakeholders

9. The Regulations set out the key stakeholders that must be consulted with as part of the PNA process. These include:

- City & Hackney (and neighbouring) Local Pharmaceutical Committee
- City & Hackney (and neighbouring) Local Medical Committee
- City & Hackney CCG
- NHS England and Area Team
- Individual pharmacists (including Boots the Chemist)
- City of London Healthwatch and Hackney Healthwatch and other public/patient representative groups
- NHS Trusts and Foundation Trusts – including Barts Health NHS Trust, Homerton University Hospital NHS Foundation Trust, East London NHS Foundation Trust

10. Other relevant partners will also be consulted to inform the assessment of future need for pharmacy services - including housing, town planning, economic development and social care services. In the City, pharmacies are often used for health advice by City workers who are unable to see their home GPs. Changes in provision to GP services will therefore also have an impact on pharmacy use within the Square Mile.

Implementation

11. Production of the 2015 PNA will be led by a Task and Finish Group, chaired by City and Hackney Public Health, the proposed membership of which is set out below.

<u>Core Member</u>	<u>Function</u>
C&H Public Health Consultant	Chair and quality assurance
City of London Health and Wellbeing Policy Manager	City of London representative and consultation implementation
Project Manager (LB Hackney)	Coordination and operational delivery
C&H Public Health Intelligence team leader/analyst	Data analysis and mapping
LB Hackney communications/consultation team	Consultation design and implementation
C&H Public Health Strategist	Report writing

12. It is proposed that the Task & Finish Group be supported by a 'virtual' Steering Group, members of which will be sent regular update reports by email and invited to comment on the action plan, consultation materials and the draft PNA document. The virtual Steering Group will consist of the following members:

- City & Hackney CCG
- City & Hackney Local Medical Committee
- City & Hackney Local Pharmacy Committee
- City of London and Hackney Healthwatch

- NHS England

13. NHS England will be a key partner in providing access to data on commissioned services.

14. We will also draw on the expertise of an independent pharmacy specialist who was commissioned to develop City & Hackney's previous PNA, primarily at the action-planning and report-writing stage.

15. The HWBBs will provide an oversight and governance function. The HWBB sponsor will be Dr Penny Bevan, Director of Public Health.

Process of review

16. The PNA will be reviewed on a regular basis, with a full revision every three years, in line with statutory guidelines.

Draft timetable

17. The Task and Finish Group will meet monthly to monitor progress and ensure timely delivery of all aspects of the PNA, as set out below.

Action	Date(s)	Lead responsibility
Agree delivery plan	July 2014	Hackney HWBB City of London HWBB
Review 2011 PNA and develop action plan	July 2014	Task & Finish Group
Analysis of related local needs analysis, plans and strategies	July-August 2014	City & Hackney Public Health
Socio-demographic data analysis and geographical mapping of community pharmacists	July-August 2014	City & Hackney Public Health
Descriptive analysis of current and planned pharmacy services	July-August 2014	City & Hackney Public Health
Stakeholder feedback surveys* - design	July-August 2014	City & Hackney Public Health (with LB Hackney comms/consultation team)
Stakeholder feedback surveys* – implementation & data processing	August-September 2014	LB Hackney comms/consultation team (with City & Hackney Public Health) CoL Health and Wellbeing Policy Manager

Gap analysis and writing draft report	August-October 2014	City & Hackney Public Health
Formal consultation on draft report (all stakeholders)	October-December 2014	City & Hackney Public Health
Post consultation amendments	January 2015	City & Hackney Public Health
HWBB sign off final PNA	February/March 2015	Hackney HWBB City of London HWBB
Publication and launch of PNA	March 2015	LB Hackney comms CoL Health and Wellbeing Policy Manager

*To include surveys of individual pharmacists and local residents

Engagement and Involvement

18. Outline engagement and consultation arrangements are described in this document. A detailed engagement and consultation plan will be developed by the Task & Finish Group as part of the broader PNA action plan.

Financial Considerations

19. The independent pharmacy advisor may require payment on a consultancy basis. A small communications and marketing budget will also be required for consultation purposes. Financial outlay will not exceed £10,000 and will be met out of the existing public health budgets.

Legal Considerations

20. NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the statutory requirements for Health and Wellbeing Boards to produce a PNA for the local area by 1 April 2015. Failure to produce a PNA by this date will lead to legal challenge.

Equality Impact Assessment

21. Equality in access to services will be considered as part of the PNA.

Background Papers:

None

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